



ALHAMD RESEARCH CENTRE (ARC)
Student Research Progress Check List

Reg#: _____ Name: _____

Program: _____ Semester: _____ Session: _____

A	Supervisor Allocation	Yes/No/NA
1	Supervisor Allocation Form	
2	Research Ethics Review Form	
3	BASR Approval Notification	
4	Letter to Supervisor	
B	Proposal Defense through Seminar	
1	Format Check List	
2	Certificate of Originality	
3	Defense Request Form	
4	Proposal Completion Certificate by Supervisor	
5	Supervision Meeting Records (Monthly)	
6	HEC Proforma – 4	
7	Clearance Form	
8	Assessment Sheets from Examiners	
9	Proposal/Synopsis Defense Presentation	
10	Defense Attendance Sheets	
11	Proposal Evaluation Forms	
12	BASR Approval Notification	
13	Approval of Research Letter by ARC	
C	Thesis Defense through Seminar	
1	Format Check List	
2	Certificate of Originality	
3	Defense Request Form	
4	Thesis Completion Certificate by Supervisor	
5	Supervision Meeting Records (Monthly)	
6	HEC Proforma – 4	
7	Clearance Form	
8	Assessment Sheets from Examiners	
9	Thesis Defense Presentation	
10	Defense Attendance Sheets	
11	Viva Voce Evaluation Forms	
12	BASR Approval Notification	
D	Award of Degree	
1	Final Format Check List	
2	Final Certificate of Originality	
3	Correction Sheet	
4	Thesis Approval Sheet	
5	Thesis Award Sheet	
6	3 Copies Hardbound Booklets	
7	Research Paper Submission at ARC	



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